

PLUM CREEK MUNICIPAL AUTHORITY
686 Berne Drive, Auburn, PA 17922
Schuylkill County
Pennsylvania
Standard Right-to-Know Request Form

Date Requested:

Request Submitted By: U.S. Mail Fax In-Person

Name of Requestor: _____

Street Address: _____

City/State/County(Required): _____

Telephone(Optional): _____

Records Requested: _____

Provide as much specific detail as possible so the PCMA can identify the information.

Do you want copies? (25¢ per one-sided page) YES or NO

Do you want to inspect the records? YES or NO

Right to know Officer: PCMA Office Manager

Date received by the Agency:

Agency five (5) day response due:

Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702). Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703).