

**MINUTES OF REGULAR MEETING
OF THE BOARD OF THE
PLUM CREEK MUNICIPAL AUTHORITY**

A regular meeting of the Board of The Plum Creek Municipal Authority was held on October 19, 2021, at the Plum Creek Municipal Authority Business Office Building, South Manheim Township, Schuylkill County, Pennsylvania.

Board members present at the meeting were Jim Ridderhoff, Jerry Weiss, Matt Gruber, Corby Lewis, and Ryan Achenbach. Also, in attendance were Joe Zerbe, Nancy Wesner (PCMA Office), Joe Clemas (PCMA), Carl McGrady (PCMA), Mike Kreiser (SES – Select Environmental Solutions), Matthew Crump (SES), and property owner David Mengel.

Jim Ridderhoff called the meeting to order at 6:00 p.m.

The minutes for the September 2021 meeting were accepted by motion of Corby Lewis, seconded by Ryan Achenbach, carried by all.

The Treasurer's report for September was reviewed and accepted by motion of Jerry Weiss, seconded by Matt Gruber, carried by all.

Matthew Crump (SES), submitted a written manager's report to the Board prior to the meeting:

- Copies of the following information has been submitted by SES to PA DEP on the authority's behalf and are viewable via PA DEP website via the eDMR.
 - Discharge monitoring report and Discharge monitoring report supplemental report
- The yoke for the PTO was replaced on the Western Star at Axiom.

In water operations, Matthew Crump (SES) reported that:

- On September 23rd, SES staff checked the pit meter at 219 Wynonah Drive and found it is working.
- On September 27th, SES staff started the process of flushing the system hydrants and opened up the well to allow MJ Reider access for necessary sampling.
- On September 30th, SES staff inspected the curb stop at 2556 Wagon Wheel Drive to find the corner of the ear is broken and reported findings.
- Meter reading was completed.
- Three wells (8,3,1) are currently running in October.
- 7,700 gallons is in parenthesis because according to our well summary that would be the result but that is due to timing over the weekend. The flows were recorded shortly before midnight and then shortly after midnight for ops done over the weekend. The usage beside it is closer to what is normally reviewed.
- Booster Station: All pumps operational and rotating on monthly basis.

In sewage operations, Matthew Crump (SES) reported that:

- Normal operations continue and plant ran well for September 2021.
- Approximately thirty-five septic pumps are in the backlog.
- Leaking piping for the screen drive was replaced/repaired by Miller Mechanical.

Matthew Crump (SES) said the hydrant flushing is completed and no water complaints afterwards. There was one call the other day asking about a smell. Matthew said he did go and check it out, there was no discoloration, and he did not smell anything.

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Matthew Crump (SES) said he did have hydrants on Montana Drive that he had to flush for a full eight hours, and he could not get it to clear up. He did leave it run, slowly, overnight, at the end of Montana Drive, and he did notify security. It did end up clearing by morning. Matthew said some hydrants took a couple of hours to flush and some took a few minutes to flush.

Matthew Crump (SES) said there are a few hydrants that need to be taken care of because they are overgrown, you cannot see them from the road, and they are hard to access if you would try to use them. Also, there were a few hydrants that could not be opened, and you would need to take them out of service or look at repairing them. Matthew said he will get a full report ready and identify those hydrants. Mike Kreiser (SES) said he would do the hydrant flushing every six months and see if there are any issues and if there are no issues change it to once a year.

In engineering matters, Jamie Lorah (SSM), who did not attend, but touched base with Jim Ridderhoff, before the meeting. Jamie had nothing new to report.

In legal matters, Joe Zerbe said he had nothing new to report for this month.

Upon motion by Ryan Achenbach, seconded by Jerry Weiss, and carried by all, the Board approved to engage Cotts, Inc. to take over the redesign of the Plum Creek Municipal Authority's website and the maintenance going forward.

David Mengel said on the pumping of the septic systems it is usually reported how many are in the backlog - is there any way to put that number into how many days/weeks/months that you would be behind. David said his septic is behind now and do you have an estimate as to when his will be done. Jim Ridderhoff said no he cannot give David an answer as to a day or week that his would come up. Jim said we are going to address that situation of the backlog of the septic's very shortly and there will be some changes made in how we do that system. Jim said he is anticipating that we will be catching up on the septic's, in the near future, at a better rate than what we have been doing in the past.

David Mengel asked if PCMA pumps all winter. Jim Ridderhoff said yes. David said what if we get a foot of snow – you are not going to pump me that day – but what if you come to pump and there is a foot of snow – who's responsibility is it to have it cleared. Jim said it would be the homeowner's responsibility to have it cleared. Jim said you would need to call the plant and make arrangements on weather days like that. Jim said we will not send our guys out if it is a safety issue. Ryan Achenbach said with the weather the guys (plant) can shift around the order of pumping a bit to accommodate the homeowner.

Ryan Achenbach and Corby Lewis went to look at the asphalt driveway repair (remediation that was done from a leak repair) that was done at 845 Wynonah Drive. Ryan and Corby both said there is clearly an issue. Corby said a contractor can come in and rip out that section completely, which would be simple, or you could mill it out. It must be taken down some kind of depth at least over an inch to fill it properly and it needs to be cracked sealed properly after completion. Corby said his thought process is to hire a contractor and make it proper. The color was okay – property owner's driveway was sealed, and the asphalt repair was not. The contractor would just do that square.

Upon motion by Ryan Achenbach, seconded by Jerry Weiss, and carried by all, the Board approved to do the asphalt repair to the driveway at 845 Wynonah Drive. A letter will be sent to the homeowner.

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Ryan Achenbach said the homeowner at 1472 Bearcat Cove had an issue with his water pressure gauge and pressure reducing valve being damaged. Ryan said he asked the homeowner to write a letter and he brought the letter to the meeting. Ryan said something happened that created an event at his house that did damage to these two things.

Upon motion by Ryan Achenbach, seconded by Corby Lewis, and carried by all, the Board approved reimbursing the repairs for the water pressure gauge and the pressure reducing valve for 1472 Bearcat Cove. The homeowner will submit the bills to the office for reimbursement. A letter will be sent to the homeowner.

Corby Lewis asked Matthew Crump (SES) about the service orders for Lots 1672 and 2566 and why is there plastic pipe. Corby said typically that is K Copper. Matthew said on both service orders - coming from the main and going to the house was plastic. Matthew said there is plastic services to a lot of curb stops off of the mains. Back in 1970 when they put them in it looks like they used a type of well piping and took that out from the main to the curb stop. So, what you are seeing on that service order is going to the curb stop from the main and then from the curb stop to the home. Matthew said from the curb stop to the home, back when that was done, and the homeowner has not had anything re-done, but that would have been whoever inspected the home at that time and would have approved the piping there. Joe Clemas said everything from the main to the curb stop is 1 inch plastic and then it goes ¾ inch from the curb stop to the houses. Joe said our regulations require the homeowners to use ¾ inch K Copper going from the curb stop to the house, but he has had a lot of people asking if that is something that can be changed because it is their property. Mike Kreiser (SES) said the nice thing about the copper is that you can trace it and it is easier to listen for leaks, but once you go to plastic there is no tracing. Mike said if it is in the regulations – he would stick with the copper.

Upon motion by Jim Ridderhoff, seconded by Ryan Achenbach, and carried by all, the Board suspended the regular meeting at 6:45 p.m. and convened in Executive Session to discuss employment issues.

Upon motion by Jim Ridderhoff, seconded by Corby Lewis, and carried by all, the Board reconvened at 7:35 p.m. in regular session. The Board discussed working matters and organizational principals.

There being no further business, Ryan Achenbach motioned for adjournment, Jerry Weiss seconded the motion, carried by all. Jim Ridderhoff adjourned the meeting at 7:37 p.m.

Meeting minutes were taken, prepared, and submitted by Nancy Wesner.

ATTEST:

PLUM CREEK MUNICIPAL AUTHORITY
BOARD OF DIRECTORS

Authority Secretary

Date

Secretary of the Board

