

**MEETING MINUTES OF THE
PLUM CREEK MUNICIPAL AUTHORITY
May 2021**

A regular meeting of the Board of The Plum Creek Municipal Authority was held on May 18, 2021, via a Zoom meeting.

Board members present (via Zoom) at the meeting were Jim Ridderhoff, Ryan Achenbach, Jerry Weiss, and Corby Lewis. Also, in attendance were Joe Zerbe (PCMA Attorney), Nancy Wesner (PCMA Office), Mike Kreiser (SES – Select Environmental Solutions), Jamie Lorah (SSM Engineering), and property owners – Joe Haggerty, David Mengel, and Nelson.

Jim Ridderhoff called the meeting to order at 6:11 p.m.

The minutes for the April 2021 meeting were accepted by motion of Corby Lewis, seconded by Jerry Weiss, carried by all.

The Treasurer's report for April 2021 was reviewed and accepted by motion of Ryan Achenbach, seconded by Corby Lewis, carried by all.

Mike Kreiser (SES), submitted a written manager's report to the Board prior to the meeting:

- Copies of the following information has been submitted by SES to PA DEP on the authority's behalf and are viewable via PA DEP website via the eDMR.
- Discharge monitoring report and Discharge monitoring report supplemental report

- No pickup truck or pump truck maintenance to report.

In water operations, Mike Kreiser (SES) reported that:

- Continue normal operations

- We are currently operating 3 wells presently. Our average yield is 221,953 gallons per day.

- Wells are rotated to have equal run time, and rest time.

- Well #8 and Well #1, replacement of cast iron piping, and valves are complete. Well #1 still waiting on a blow off hose.
 - Booster Station at 12.3 PSI, as of May 11, 2021 (14.2 PSI – full).
 - Booster Station: All pumps operational and rotating on monthly basis.
- In sewage operations, Mike Kreiser (SES) reported that:
- Normal operations continue and plant ran well for April 2021.

- Approximately 30 septic pumps are in the backlog.

Mike Kreiser (SES) said Dave Bonkovich is doing leak detection. Two leaks were repaired and a fire hydrant stem, that was leaking, was also repaired. The POA filled the swimming pool which used a lot of water.

Mike Kreiser (SES) said the rehab at Well #1 and Well #3 are going to begin on June 14th back-to-back.

Mike Kreiser (SES) said Nick (SES) left him know he is moving on to Schuylkill Haven and got a new position there at the end of this week. Matthew Crump (SES) is going to be coming in and doing operations in the morning until Mike finds a replacement.

Corby Lewis asked what price did Well #3 come in at from Subsurface. Nancy said the proposals were emailed and it was \$28,670 for each well.

In engineering matters, Jamie Lorah (SSM), said for the past month we have been doing a public comment period for the Act 537 plan. We have addressed close to forty questions from customers and residents of the Lake Wynonah community. Jamie said today she sent out a substantial response to a bunch of the commenters and she is planning on doing some more over the next couple of weeks. The comment period ends May 29, 2021. Jamie said DEP is not willing to do any sort of pre-review on anything that we have prepared to date. Jamie said she has asked Scot Novatnak (DEP) to see if he could move forward with looking at the plan and he said he is not willing to do so at this time. They do not have the resources to do so, and he just asked for a final version once we have reviewed all comments and possibly incorporated comments. Jamie said there were some questions that came up last month that were more legal in nature than they were related to the Act 537 plan, and we did not do anything with that. Jim Ridderhoff and Jamie Lorah (SSM) have been working on the responses to these concerns that have been sent in.

In legal matters, Joe Zerbe said he addressed routine matters such as filing some liens and a property is going to foreclosure sale and we will update the lien amount

closer to the sale date. Joe said he reviewed some letters that Jim Ridderhoff asked him to look at and he sent out his comments to them. Joe said his suggestions are legal advice, so he was not going to go over what was in his memo unless the Board wanted him to.

Jim Ridderhoff said last month the Board had been sent something from the Wynonah Action Group and it was 25-30 pages. Jim said over the last few weeks the Board reviewed it and he sent it to Joe Zerbe to review it and asked for his comments. Jim said Joe agreed with his opinion and that was this whole concern, these 25 pages, was sent to the PCMA, but their whole premise of what they were discussing should go to the Property Owners' Association (POA) because the POA were the ones who changed the deed and had the resolutions. PCMA had absolutely nothing to do with those decisions. Jim said we can respond back to the Wynonah Action Group and say thank you for what you said but you should send your concerns to the POA Board and that is our recommendation. Joe said he got the sense that the person who wrote that memo wanted us to make this part of what we were doing with DEP. Joe said he does not think it is the time or place to deal with that issue. Jim asked Nancy to send a response back to the Wynonah Action Group.

Jim Ridderhoff said he is going to recommend that we resume meetings in person starting next month. The rest of the Board agreed with Jim.

Jim Ridderhoff said he has made some phone calls this month and has invited Alan Madeira (who is the administrator of the company that we have thought about and are considering hiring or using as an administrator for our sewage management program) to the June meeting. Jim said he would also like to invite all the outside haulers to the June meeting. Jim said we can go through and explain the actual process of how this works, and he thinks that would be good for everybody involved. The rest of the Board agreed. Jim said maybe we should meet at a place that has a bigger room. Jim said we could see if we could use the Wayne Township building. The rest of the Board agreed with meeting at the Wayne Township building. Nancy will call Kathy at Wayne Township and make sure the building is available for June 15, 2021, at 6 p.m. If the building is available - the meeting will be advertised because it was previously advertised that the meetings would be via Zoom.

Corby Lewis asked Jim Ridderhoff if he got any response from the haulers about coming in weekly. Jim said he talked to six different outside haulers. Jim said he will not mention names (right now), but three of the outside haulers are willing to commit one week to our trial program. One of the haulers was not able to meet the

criteria of being an approved hauler because he only had one truck and it was only 2500 gallons. Jim said he told him that when he got bigger equipment then he was welcome to apply for the approved haulers list. Jim said he is also interested in purchasing one of PCMA's trucks when they go up for sale. One of the haulers was insulted in the fact that we as the Municipal Authority would question his ability and his quality of service and put him to a trial period. He did not feel that should lower his standards to submit to our trial period. Jim said he is a good hauler, and he would like to see him on the list, but the trial period rubbed him the wrong way. The last hauler was in the middle of a wedding and did not get back to Jim. Jim said he will contact and ask all six of these haulers to come to next month's meeting.

Ryan Achenbach said the one hauler that happened to be insulted he can understand why they would feel that way. Ryan said given the fact that they have not been at any of our meetings where we had to go through the process of being flexible to get the townships to be on board and the Lake Wynonah Property Owners' Association (LWPOA) and that we were going to do this feathering in process in good faith. They have not been privy to any of that knowledge from us. Ryan said he is hoping they come to the meeting and hear us out and possibly that would help put that person at ease.

Ryan Achenbach asked Jim Ridderhoff if we bring the haulers to the next meeting would we be able to start discussing possible pricing. Jim said in the discussion that we have with the haulers we would let them know that we are expecting them to be competitive in their pricing because there is a lot of people in this development and that is a big business. Joe Haggerty said you could probably bring it up that you would want them to be competitive, but he does not think in a public meeting with different competitors that you could discuss pricing. Jim said in his conversations with someone, this past month, he came across a party who had recently had their septic emptied by one of these local haulers and they paid \$275.

Corby Lewis said originally it was discussed about running these trucks to our plant. Jim Ridderhoff said yes for the trial period. Corby said how would the billing go. Jim said this is what was offered, and the three haulers were willing to submit to these requirements. Jim said for the trial period we would hire the hauler for the week, and we would pay him by the hour for the truck and the driver. We would do the billing and the scheduling and all he would be doing is the pumping, hauling, and dumping in our plant. Ryan Achenbach said he would like to explain to the haulers everything that has to go on and why it has to go on and try to get a

base rate established. Jim said there was one hauler that has already told him what his base rate is, and it is \$150 an hour - truck and driver. Jamie Lorah (SSM) said that rate is in the ballpark. Jamie said she has seen rates roughly of \$130 to \$250 an hour is what she is accustomed to for this type of work.

Joe Haggerty asked in a typical day – how many pumps do you do. Jim Ridderhoff said it could be three, four, or five. Joe said if you are doing four pumps a day that would be \$1200 (\$150 hr. x 8 hours) and since PCMA is going to keep the waste he thinks that is a little high. Jim said the plan is that they would come in and first do all the holding tank pumps that are on the current list for the day (that could be zero, one, two, or three) and then our guys would schedule two septics for each day. When they are done and completed with those hauls however long they may be then they would clock out. So, they may only be there five hours or maybe shorter hours or longer hours. Joe said he misunderstood – he thought they would be here a whole shift. Jim said no – just what is needed for the day.

Jim Ridderhoff said he would like to go over, with the rest of the Board, the requirements that we have for these outside haulers to be on the approved haulers list.

Jim Ridderhoff read the following:

- The Approved haulers List is the new Single Point of contact for the sewage pumping and hauling, and the revised Sewage Management Program (SM) will be monitored by an SMP Administrator. The following are requirements that must be met in order to be placed on the “Approved Outside Haulers List”:
 1. Haulers must be licensed and insured for pumping and hauling of waste materials.
 2. Haulers must be members of the PA Septage Management Association (PSMA).
 3. Haulers will be required to perform and coordinate inspections of the tanks during cleaning events.
 4. Haulers must guarantee a response time of three (3) days maximum for responding to pumping requests.
 5. Haulers must empty the Septic and Dosing Tanks.

6. Haulers must complete all necessary pumping and hauling manifests and paperwork associated with each pumping event for use in record keeping.
- Corby Lewis said number four is responding in three days – does that mean that they have to call you back within three days or that they have to respond to the pump. Jim Ridderhoff said they will have to actually pump within three days. Jim said he has spoken to some of these gentlemen, and they say their next day or second day is normal to them. Jamie Lorah (SSM) said there has been a lot of comment about how to get on the approved haulers list and will there be an approved list because of how the SMP (Sewage Management Program) is written. Jamie said they will be making an adjustment to the language to state that it will be an approved haulers list and not just a list of possible haulers. Jamie said there has also been a lot of questions about whether this work is going to be bid competitively. Jamie said she has a suggestion about how that could be addressed. Jamie said she knows the Authority is concerned about having a preferred haulers list (one or two haulers) because of liability concerns and many other issues. Jamie said one option is that we could do an RFP (Request for Proposal) and that is something she mentioned before. It could be placed on PennBid, or it could just go out to only the haulers that are local and have gone through the process with us transitioning and they would then propose a cost for doing that work. Jamie said they would have a set cost for pumping and hauling of materials so that you had a basis for doing that.

There being no further business, Corby Lewis motioned for adjournment, Jerry Weiss seconded the motion, carried by all. Jim Ridderhoff adjourned the meeting at 6:53 p.m.

Meeting minutes were taken, prepared, and submitted by Nancy Wesner.