

**MEETING MINUTES OF THE
PLUM CREEK MUNICIPAL AUTHORITY
September 2019**

A regular meeting of the Board of The Plum Creek Municipal Authority was held on September 17, 2019, at the Plum Creek Municipal Authority Business Office Building, South Manheim Township, Schuylkill County, Pennsylvania.

Board members present at the meeting were Jerry Weiss, Matt Gruber, Corby Lewis, and Ryan Achenbach. Also, in attendance was Joe Zerbe (PCMA Attorney), Jamie Lorah (SSM Engineering), and property owners – Joe Haggerty, Richard Hardy, Ron Larsen, and Lisa Jones.

Jerry Weiss called the meeting to order at 6:00 p.m.

The minutes for the August 2019 meeting were accepted by motion of Corby Lewis, seconded by Matt Gruber, carried by all.

The Treasurer's report for August 2019 was reviewed and accepted by motion of Matt Gruber, seconded by Ryan Achenbach, carried by all.

David Smith (SES) did not attend but gave a written manager's report to the Board prior to the meeting:

- Copies of the following information has been submitted by SES to PA DEP on the authority's behalf and are viewable via PA DEP website via the eDMR.
 - Discharge monitoring report and Discharge monitoring report supplemental report
- There have been no water system violations and no wastewater system violations during this time.
- We plan on locating and marking water main valve boxes and curb stop boxes. If needed, schedule a repair or replacement of the broken curb or valve box.

- All trucks are operational.

In water operations, David reported that:

- Normal operations continue.
- All wells are operational. Currently running two wells at approximately 152 gpm.

- There is a current water leak located on Lone Star Drive. The leak will be scheduled to be repaired after the water meter readings are completed.
- PCMA is now using M.J. Reider for water and wastewater testing.
- Booster Station is at 12.1 PSI, as of September 12, 2019. (14.2 PSI=full).
- Booster Station: All pumps operational and rotating on monthly basis.

In sewage operations, David reported that:

- Normal operations continue.
- Plant ran well for August 2019.
- A new (Draft) NPDES permit was issued. There have been several changes made by DEP. One change is that they require an Influent 24-Hour Composite Sample for BOD5 and TSS. That is going to require purchasing a second sampler. Mike Kreiser (SES) has a used one for \$700.00. Also, a Dissolved Oxygen Meter needs to be purchased. A daily Effluent DO is now required if discharging. A DO meter is a good tool for operations, and I would like to monitor the DO in the Aeration Basin.
- Both EQ tanks have a large amount of sediment in both tanks. Recommends having both tanks cleaned out.
- Approximately 17 septic pumps are in the backlog.

In engineering matters, Jamie Lorah (SSM), said the average daily flows water usage was up, quite a bit, last month from the previous month. So, in June and July it averaged 159,000 gpd water production and in August it increased to 230,000 gpd and Dave Bright (SSM) wanted to note that to the Board. Jamie said Dave wanted to know if that had to do with a water leak or if there was some other reason, that someone was aware of, because SSM wanted to make a note of it. Jamie said there was nothing in the Managers report other than the one leak. Nancy said there was a fire (new home) in August. Corby Lewis said he thought they had an engine at B-Dock and pumper, and they would pump into the tankers and then they were bringing it up. Jerry Weiss said do you think they might have loaded up their trucks (the tankers) after the fire at one of the hydrants. Corby said they could have done that. Jamie said the highest daily flow was 431,000 gpd which is quite higher than we are used to seeing for the Authority. Corby said he knows they were back the following day.

Jamie Lorah (SSM) said what they have been working on, the past month, is SSM has drafted the Act 537 Plan documents for South Manheim and Wayne Townships and they were submitted to the PCMA Board for review. Jamie said the Board came back with quite a few comments which we have addressed. We did submit a copy of the revised documents back to the Board and copied Jen (PCMA Office), Jim Ridderhoff and Joe Zerbe for now. So, it is at a point where all revisions just have to be reviewed and approved, so that we can accept all changes, and get them out to the Townships for their review and we are not sure how long their review might take. Jamie said the Townships must do their review and then there will be a public comment period.

Upon motion by Corby Lewis, seconded by Matt Gruber, and carried by all, the Board approved the draft Act 537 Planning documents for South Manheim and Wayne Township, conditioned upon all revisions and updates being made by SSM. The Board wishes to have SSM transmit the Act 537 Plan documents to each Township for further review and acceptance prior to opening the documents to Public Comment.

Ron Larsen said the Act 537 Plan you guys approved it - when do we get a chance to look at that? Ron said there are some discrepancies between what you guys require and what Wayne Township requires, and I am strictly talking as a Wayne Township resident, and I got my directions directly from the Sewage Authority who is going to take over the Wayne Township part of it. Ron said Wayne Township does not require the septic tanks to be pumped and inspected every three years. Joe Zerbe said the proposed ordinance is part of the Act 537 Plan that the Township would adopt. Ron said then Lake Wynonah is being discriminated against because we don't live in the Township. Joe said there are certain factors here in the Lake that require this to be done or the next thing would be central sewage that is the whole reason this was put in. Jamie Lorah (SSM) said you will have a chance to review the documents during the public comment period. So, once it goes to the Township and the Township has a chance to look at those conditions and agrees to it and it is approved by the Township contingent upon the public notification period - they will then post it in the newspaper (general circulation) and you will have an opportunity to comment during the public comment period which means you would be able to get a copy to take a look at it. The Township will have to address the comments and PCMA will assist the Townships.

Jamie Lorah (SSM) said Jim Ridderhoff had a chance to review it and he already approved all the changes that were made and now everybody has a copy. So,

hopefully by the end of the week SSM will get it to the Townships and then they will have a chance to start their review. Jamie said obviously they will have a chance to comment on whether the frequency is something they are willing to live with in terms of the amount of pumping. However, that is part of not only the Regulations in Chapter 71, but it is also part of the requirements of the Sewage Facilities Planning that these facilities be pumped and cleaned out every three years.

Joe Haggerty asked when the Townships do something is it going to be formally announced on their agenda, so we know at which meeting they are going to discuss it. Corby Lewis said South Manheim will have new business and it will be on their agenda. Corby said the best thing to do is contact the secretary. Ryan Achenbach said the plan has a public education requirement in it which explains it and it was referred in the plan about some townhall meetings. It did mention about putting it on the website, but South Manheim does not have a website. Although, Light-Heigel does put updates for South Manheim Township on their website. Ryan said if you search for South Manheim Township you will get an updated link for Light-Heigel regarding events that are going on in South Manheim Township and he is hoping that is what it is going to be on. Ryan said Light-Heigel are Engineers located in Schuylkill Haven.

In legal matters, Joe Zerbe said routine legal matters were addressed and he reviewed the Act 537 Plan from Jamie Lorah (SSM). Joe said he sent everybody a copy of his comments which were just minor. Jamie said there was a discrepancy between the ordinance and the SMP planning program documents in terms of the amount of time. Jamie said Jim Ridderhoff asked her to change it back to six months - if they haven't done it within the last three years, they must do it within six months.

There being no further business, Matt Gruber motioned for adjournment, Corby Lewis seconded the motion, carried by all. Jerry Weiss adjourned the meeting at 6:18 p.m.

Meeting minutes were taken, prepared, and submitted by Nancy Wesner.