

**MEETING MINUTES OF THE
PLUM CREEK MUNICIPAL AUTHORITY
July 2019**

A regular meeting of the Board of The Plum Creek Municipal Authority was held on July 16, 2019, at the Plum Creek Municipal Authority Business Office Building, South Manheim Township, Schuylkill County, Pennsylvania.

Board members present at the meeting were Jim Ridderhoff, Matt Gruber and Corby Lewis. Also, in attendance was Joe Zerbe (PCMA Attorney) and Mike Kreiser (SES).

Jim Ridderhoff called the meeting to order at 6:00 p.m.

The minutes for the June 2019 meeting were accepted by motion of Corby Lewis, seconded by Matt Gruber, carried by all.

The Treasurer's report for June 2019 was reviewed and accepted by motion of Corby Lewis, seconded by Matt Gruber, carried by all.

Mike Kreiser (SES) gave the manager's report:

- Copies of the following information has been submitted by SES to PA DEP on the authority's behalf and are viewable via PA DEP website via the eDMR.
 - Discharge monitoring report and Discharge monitoring report supplemental report
- There have been two water system violations and no wastewater system violations during this time.
- We plan on locating and marking water main valve boxes and curb stop boxes. If needed, schedule a repair or replacement of the broken curb or valve box.
- New Regulation requires a comprehensive monitoring plan due in August.
- There is another plan that SES was notified about two weeks ago. It is the Uninterrupted System Service Plan. This plan is requiring that municipalities have generators for their wells or even with the storage tank. They are going to want to look at how much storage you have without power – how many days you can serve your residents - which most of the time is not an issue

but if you have a major leak then it does become an issue.

- The rear differential was replaced on the Ford Ranger.
- The rope starter assembly was replaced on the Husqvarna hand mower.

In water operations, Mike reported that:

- Normal operations continue.
- All wells are operational. Currently running two wells at approximately 118 gpm.
- A water leak was repaired at 796 Cherokee Drive. A corporation valve was installed at the water main isolating the service line serving a vacant lot. The line crossing the street to the vacant lot is turned off. A new service will need to be installed if the property is ever built on.
- Due to the E. Coli and Total Coliform violations at a frost-free hydrant, last month, a Level 2 assessment was completed and sent to PA DEP.
- Increased the Chlorine feed rate at all wells to raise the free chlorine residual in the system.
- Booster Station is at 13.8 PSI, as of July 11, 2019. (14.2 PSI=full).
- Booster Station: All pumps operational and rotating on monthly basis.

In sewage operations, Mike reported that:

- Normal operations continue.
- Plant ran well for July 2019.
- Both EQ tanks have a large amount of sediment in both tanks. Recommends having both tanks cleaned out.
- Approximately 20 septic pumps are in the backlog.
- Jamie Lorah (SSM) had asked, at the last meeting, about the screen in the treatment plant. All the screens on the filters have been replaced at the wastewater plant.

Upon motion by Matt Gruber, seconded by Corby Lewis, and carried by all, the Board approved the Select Environmental Solutions (SES) Operations Contract

with the following change that was made by Joe Zerbe (PCMA Attorney). The change is to the language in Paragraph 3 and should read as follows – The initial term of the Agreement shall begin on August 1, 2019 and continue and end on May 31, 2021. Unless either gives the other party advance written notice at least one hundred twenty (120) days prior to end of the initial or any renewal term, then the Agreement shall renew for one (1) year term. At any time during the initial term or any renewal terms the following apply.

Mike Kreiser (SES) and the applicable Board member signed two copies of the Operations Contract Agreement, one of which was given to Mike and the other to be kept on file at the PCMA's Business Office.

In engineering matters, Jamie Lorah (SSM), who did not attend, but touched base with Jim Ridderhoff before the meeting. Jamie said there was nothing new to report.

In legal matters, Joe Zerbe said routine legal matters were addressed, including filing of liens, looked over the SES Operations Contract, and reviewed the letter that Attorney Bruder sent to both townships. Joe said after the meeting last month he had contacted Attorney Paul Bruder and said that the PCMA Board did not address the POA's request, at the meeting last month, because the Board was under the impression, by the comments made at the meeting by Jim Corkins, was that they were satisfied by what they heard from Pat Caulfied (SCMA) and their position was that they no longer wanted to inspect the plant. Attorney Bruder told Joe Zerbe that the POA still wants to do an inspection of the plant.

Joe Zerbe said the POA's letter is requesting a tour of the Sewage Treatment Plant and facilities by 1-3 members of the LWPOA Board of Directors and its Consulting Engineer. Joe said the POA wants to make their own assessment of what needs to be done at the plant and how much it is going to cost. Jim Ridderhoff said he doesn't see any benefit of the POA coming in to inspect the plant - to change the cost numbers, that SSM gave to us, for repairs. Jim said he questions the POA spending an excess of money, that is the homeowner's dues dollars, on trying to thwart the Municipal Authority in the direction that we are going.

Jim Ridderhoff said, overwhelmingly, the general homeowner is in approval of the direction we are going in. Jim said as far as the concept of turning sewage hauling over to private haulers – it will be the same number of pumps – just different haulers on the road and they are licensed, certified haulers.

Upon motion by Corby Lewis, seconded by Matt Gruber, and carried by all, the Board voted to deny the Property Owners' Association's (POA) request to access

and inspect the Sewage Treatment Plant. Joe Zerbe will contact Attorney Paul Bruder and let him know.

Upon motion by Jim Ridderhoff, seconded by Matt Gruber, and carried by all, the Board appointed Corby Lewis to an officer position of Co-Chairman on the PCMA Board.

Joe Zerbe said he looked over the Corporate Resolution (that was needed to be in place for selected Board members to conduct financial business and business decisions on behalf of the PCMA – the one on file is outdated), that was tabled from last meeting, and said the Resolution looked fine.

Upon motion by Corby Lewis, seconded by Matt Gruber, and carried by all, the Board approved a revised Corporate Resolution. The Resolution was signed at the meeting by all Board members indicated on the form, and by Secretary, Jerry Weiss.

There being no further business, Matt Gruber motioned for adjournment, Corby Lewis seconded the motion, carried by all. Jim Ridderhoff adjourned the meeting at 6:48 p.m.

Meeting minutes were taken, prepared, and submitted by Nancy Wesner.