

**MEETING MINUTES OF THE
PLUM CREEK MUNICIPAL AUTHORITY
October 2017**

A regular meeting of the Board of The Plum Creek Municipal Authority was held on October 17, 2017 at the Plum Creek Municipal Authority Business Office Building, South Manheim Township, Schuylkill County, Pennsylvania.

Board members present at the meeting were Tom Nagle, Jim Ridderhoff and Matt Gruber; Jerry Weiss and Dennis Scharadin were absent. Also in attendance was Dave Bright (SSM Engineering), Joe Zerbe (PCMA Attorney), Jeff Crawford (PCMA Operations Manager – Select Environmental), Keenan Engle (Select Environmental), Nancy Wesner (PCMA Office); and property owners Joe Haggarty, David Tyson, Rich Hardy, Ron Larsen, and Frank Miller.

Jim Ridderhoff called the meeting to order at 6:00 p.m.

The minutes for the September, 2017 meeting were accepted by motion of Matt Gruber, seconded by Tom Nagle, and carried by all. One error was corrected and approved on the September, 2017 minutes.

The Treasurer's report for September, 2017 was reviewed and accepted by motion of Matt Gruber, seconded by Tom Nagle, carried by all.

Jeff gave the manager's report. In water operations, he reported:

- Normal operations continue. No violations to report this period.
- All wells are operational. Two wells are currently online, and the wells are being rotated to avoid overflowing the water storage tanks. The Booster Station is at 14.9 PSI.
- Leak repairs were started on October 2nd and were completed this week. Line leaks totaled approximately 110,000 gpd. Curb stop repairs have been started and are almost complete. The two consecutive days' worth of water samples required to lift the boil water advisory are scheduled to be collected this week. If the samples are clear, the boil water alert will be lifted on Friday, October 20th. Paving for the leak repair sites are scheduled to start next week.
- All pumps are operational at the Booster Station. Pumps are operating on a rotating basis.

- A DEP Water Inspection has been completed and no violations were found. Some minor recommendations were made by the DEP inspector.
- A Klenzoid representative requested water samples for iron and manganese testing in order to make better dosing recommendations. Collection of water samples are scheduled to be collected and mailed to the Klenzoid Corp. next week.
- A quote was received from L/B Water Service for the flow meter at Well #8. Slaymaker will also be submitting a quote. The flow meters currently in the wells are old and repair parts are no longer available to keep them running properly. All the wells will eventually need flow meters and will be replaced as they fail.

In sewage operations, Jeff reported that:

- Normal operations continue.
- Approximately 4 septic pumps are in the backlog. Both pump trucks are operational. New steering tires were purchased for the Western Star pump truck.
- Slaymaker will be submitting a quote for the electrical outlet repair for the scum pit pumps at the sewage treatment plant.
- Both pickup trucks are operational. The F250 needs a new exhaust muffler and state inspection.
- Keenan Engle will be taking over for Jeff Crawford on October 20th.

Jeff added that there were two quotes in the meeting packets for cleaning/repair for an oil leak on a customer's freshly paved driveway. The oil leak was caused by one of the PCMA's pickup trucks during meter reading, which Jeff verified. The entire driveway wasn't affected, just a part of it. The customer submitted a quote, and asked for compensation for 1/4 of the quote to have the driveway cleaned before it's sealed. Upon motion by Tom Nagle, seconded by Matt Gruber, and carried by all, the Board approved reimbursement of \$250 toward resolving the driveway problem. Joe Zerbe said he and Jen will work on a release letter to be mailed along with the reimbursement.

Jeff briefly spoke to the Board about leaving his position, and the Board thanked him for his efforts on behalf of the Authority. Jeff is leaving to take a position in another state, and Keenan Engle from Select Environmental (the PCMA's Management Company) will be taking his place.

In engineering matters, Dave Bright said work is proceeding in the sewage alternative analysis study that's being done, but he had nothing to report at this time. Dave said he expects to have a preliminary report for the November meeting. Other than that, he said he worked with Jeff on a few water system matters during the past month.

In legal matters, Joe Zerbe said he had nothing to report.

Jen prepared an updated General Corporate Resolution in the event a financial institution asks for one. She said nothing has changed since the last one, but the former one is three years old. Upon motion by Tom Nagle, seconded by Matt Gruber, and carried by, the resolution was approved and signed by the PCMA officers.

Jim opened the floor to those in attendance, but nobody had comments or questions.

There being no further business, Tom Nagle motioned for adjournment, Matt Gruber seconded the motion, carried by all. Jim Ridderhoff adjourned the meeting at 6:19 p.m.

Meeting minutes were taken, prepared, and submitted by Jennifer Hoy.