

**MEETING MINUTES OF THE
PLUM CREEK MUNICIPAL AUTHORITY
September 2017**

A regular meeting of the Board of The Plum Creek Municipal Authority was held on September 19, 2017 at the Plum Creek Municipal Authority Business Office Building, South Manheim Township, Schuylkill County, Pennsylvania.

Board members present at the meeting were Tom Nagle, Jerry Weiss, and Dennis Scharadin; Jim Ridderhoff and Matt Gruber were absent. Also in attendance was Dave Bright (SSM Engineering), Joe Zerbe (PCMA Attorney), Jeff Crawford (PCMA Operations Manager – Select Environmental), John Schoener (Select Environmental), Nancy Wesner (PCMA Office); and property owners Joe Haggarty, David Tyson, Rich Hardy, and Paul Purcell.

Dennis Scharadin called the meeting to order at 6:01 p.m.

The minutes of the prior meetings held in July, 2017 and August, 2017 were accepted by motion of Jerry Weiss, seconded by Tom Nagle, and carried by all. Three typographical errors were corrected on the June, 2017 minutes which were approved by Jerry Weiss, seconded by Tom Nagle, carried by all.

The Treasurer's reports for July, 2017 and August, 2017 were reviewed and accepted by motion of Tom Nagle, seconded by Jerry Weiss, carried by all.

Jeff gave the manager's report. In water operations, he reported:

- Normal operations continue. No violations to report this period.
- All wells are operational. All wells are currently running and are being rotated to avoid overflowing the water storage tanks.
- The Booster Station is at 11.9 PSI as of September 19; 16.0 PSI is full capacity.
- Leak detection is being performed throughout the community. Five leaks have been detected so far with about one-quarter of the lines still to be checked.

- All pumps are operational at the Booster Station. Pumps are operating on a rotating basis.
- A DEP Water Inspection is scheduled for Thursday, September 21st. Everything is in order for the inspection.
- A Klenzoid representative will be reviewing the results of iron and manganese testing to make recommendations for Klenphos 300 dosage.
- Two new chemical feed pumps were installed in the wells and are operating as they should.

In sewage operations, Jeff reported that:

- Normal operations continue.
- Approximately 10 septic pumps are in the backlog. Both pump trucks are operational. New steering tires are needed for the Western Star pump truck.
- The filter drum shaft & bearings for the sprayer at the sewage treatment plant were replaced. Axiom warranted the work due to the faulty operational instructions given to the PCMA by Axiom representatives.
- Both pickup trucks are operational.

The manager's report was accepted by motion of Jerry Weiss, seconded by Tom Nagle, carried by all. Jeff added that the SOPs (Standard Operating procedures) Tom asked for were copied for him.

In engineering matters, Dave Bright said work is proceeding in the sewage alternative analysis study that's being done, but he had nothing to report at this time. Dave said that the PA DEP got back to him about setting up a meeting to go over the report and, if the PCMA does adopt one of the alternatives, the Townships will be required to modify their Act 537 Plans. Where the meeting will take place has not been determined. Tom commented that there's no way to know if there will be an acceptable alternative to the sewage issues until the study has been completed.

In legal matters, Joe Zerbe said he reviewed the PCMA Benefits Policy that Jen wrote for the Authority, and he made a few changes that made the document read better. He also helped to prepare a release letter to be mailed with a reimbursement check to the couple whose car bumper was damaged when a PCMA employee dropped a septic lid on it. (The employee was helping the couple get a large septic

lid out of their car.) Also, liens were filed because of upcoming sheriff sales, and other routine matters were addressed.

The PCMA Benefits Policy was reviewed, approved, and adopted, with a few changes noted, upon motion of Tom Nagle, seconded by Jerry Weiss, and carried by all.

A question was asked about the meeting with the DEP and Dave said he just heard from the DEP about setting up a meeting. He said he hoped it would be a local meeting rather than in Wilkes Barre but he didn't know for sure. Tom said he might attend if it was local, and Jerry said he might be able to attend also. Joe Haggerty asked about the alternative solutions study for sewage, and Dave said he hoped he would have some information for November's meeting.

Jerry Weiss said he has a pre-engineering student who's interested in wastewater management and he'd like to tour the sewage treatment plant and shadow operations for a short time. Jerry asked Jeff to accommodate the student and to set a time to show him around when he calls.

There being no further business, Tom Nagle motioned for adjournment, Jerry Weiss seconded the motion, carried by all. Dennis Scharadin adjourned the meeting at 6:20 p.m.

Meeting minutes were taken, prepared, and submitted by Jennifer Hoy.