

**MEETING MINUTES OF THE
PLUM CREEK MUNICIPAL AUTHORITY
March 2017**

A regular meeting of the Board of The Plum Creek Municipal Authority was held on March 21, 2017 at the Plum Creek Municipal Authority Business Office Building, South Manheim Township, Schuylkill County, Pennsylvania. Board members present at the meeting were Jim Ridderhoff, Tom Nagle, Matt Gruber, and Jerry Weiss. Also in attendance were Dave Bright (PCMA Engineer), and Jeff Crawford (PCMA Operations Manager – Select Environmental).

Jim Ridderhoff called the meeting to order at 6:00 p.m.

The minutes of the prior meeting held in February, 2017 were reviewed and accepted by motion of Tom Nagle, seconded by Jerry Weiss, and carried by all.

The Treasurer's reports for February, 2017 was reviewed and accepted by motion of Jerry Weiss, seconded by Matt Gruber, carried by all.

Jeff gave the manager's report. In water operations, he reported:

- Normal operations continue. No violations to report this period.
- The Booster Station was at 16.1 psi as of March 20th. Well # 1 is currently offline but will be restarted this week and Well #3 will be taken offline. Jeff is continuing to rotate operations of the wells to avoid overflow at the Booster Station. The ability to regain water capacity is excellent.
- The interior painting at Well #1 has been completed. All wells received general repairs and clean-up.
- General contractor, Frank Miller, will be returning within the next week to repair the office door and adjust the door at Well #8.
- The Chapter 110 Annual Water Report has been completed and sent to the PA DEP. The Chapter 94 is complete and is ready to be signed. The DRBC Report was submitted and the Consumer Confidence Report will be completed by March 23rd in order for the office girls to copy it and mail it to customers with the second quarter water billing. Data is being compiled for the NPDES Permit Renewal Application which is due by August 8, 2017.

In sewage operations, Jeff reported that:

- Normal operations continue.
- Approximately 20 septic pumps from last year's back-log list need to be done yet; these are from customers who complied with the requests to have the pumps done.
- The #2 blower motor in the sewage treatment plant remains inoperable. Axiom quoted \$1,200 to repair it. It can be purchased and repaired by PCMA personnel for between \$700 and \$800. The blower motor should be replaced as soon as possible in case there's a secondary blower failure.
- Both pickup trucks are currently operational. The minor body damage on the Ford Ranger that occurred during the snow storm has not yet been repaired. The Western Star pump truck continues to have a minor coolant leak at the vacuum pump connection. Plant personnel will attempt to repair it before taking it to the repair shop.
- A quote from Rick Seiler Welding was received for the alterations to the Western Star pumper to modify the rear steel platform and to weld hose racks to the tank. The Blue Mack pump truck will probably need steer tires to pass the next state inspection.

Jeff noted that Frank Miller came and performed the required work on the office door and the door at Well #8 today, the day of the Board meeting. Also, meter reading for the quarter has been started. In addition, Tom signed the Chapter 94 Report prior to the meeting and Jeff will submit it this week. Approximately 141 gallons per minute of water is being produced daily.

Upon motion by Jerry Weiss, seconded by Matt Gruber, and carried by all, the Board approved the quote from Rick Seiler Welding to perform the necessary modifications and work on the Western Star pump truck.

Upon motion by Jerry Weiss, seconded by Matt Gruber, carried by all, the Board approved the quote from Axiom, at approximately \$1,200, to repair the blower motor at the sewage plant.

In engineering matters, Dave Bright said, in regard to the Groundwater Withdrawal Renewal application submitted to the Delaware River Basin Commission, the draft docket to renew was approved. He said to watch for the paperwork in the mail. He said no decision was made yet in regard to the grant application that was

submitted, but the committee was scheduled to meet next Wednesday, March 29th to make a decision concerning grant applications received.

In legal matters, Joe Zerbe did not attend, but touched base with Jen prior to the Board meeting. There was nothing new to report, and routine legal matters were addressed. There was nothing out of the ordinary in the legal arena.

There being no further business, Jim Ridderhoff motioned for adjournment, Jerry Weiss seconded the motion, carried by all. Jim Ridderhoff adjourned the meeting at 6:37 pm.

Meeting minutes were taken, prepared, and submitted by Jennifer Hoy.